



RASTRIYA NARI SAMAAJ!

రాష్ట్రీయ నారీ సమాజ్



CONSTITUTION

(MEMORANDUM OF ASSOCIATION AND BY-LAWS OF RASHTRIYA NARI SAMAJ)

1. **NAME:** This Social Organization is called as “**RASHTRIYA NARI SAMAJ**”.
2. **OFFICE AT:** 12-2-7/7/1/15, Saptagirinagar, Rethibowli,
Hyderabad-500 028, Telangana State.
3. **JURISDICTION:** This Organization shall work through out INDIA.
4. **AIMS & OBJECTIVES:** (i) This organization shall work for the empowerment of women throughout the country & elsewhere.

(ii) Shall work for upliftment of all women irrespective of caste and creed.

(iii) To achieve Reservations to the extent in proportionate to their popular. In education, employment and political fields.

(iv) To achieve better life to women working in sectors viz farming, industry, business and any other sectors where women are working.

(v) To educate the women about their rights and amenities which they are eligible.



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(vi) To uplift their social, educational and financial status.

(vii) To educate the women to live with self respect.

(viii) To establish schools, colleges and universities for upliftment of females educationally.

(ix) To establish small scale and large scale industries for employment vis-à-vis financial upliftment.

(x) To Rescue women from the women trafficking and illegal trading.

(xi) To Work for the women overall development and social upliftment of downtrodden and poor.

5. Membership:

(i) All the women who are adults can join as the members and the student who are minors can also join as associate members.

(ii) The members are divided into Three groups and their membership fee is as follows.

(a) Ordinary – Rs.20/- (Rupees Twenty only) as membership fee.

(b) Active – Rs.100/- (Rupees Hundred only) – Do –

(c) Minors – Rs.10/- (Rupees Ten only)



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6. (i) All the states in India can enroll as members and the members shall pay the membership fee directly to the bank account of Rashtriya Nari Samaj or through website.
- (ii) The States shall also open Bank Accounts and collect state membership fee of (a) Ordinary – Rs.10/- (Rupees Ten only)
 (b) Active – Rs.50/- (Rupees Fifty only)
 (c) Minors – Rs.10/- (Rupees Ten only)
7. **Donations:** To fulfill the aims and objectives of Rastriya Nari Samaj, the Samaj can accept donations from all over the country and elsewhere from people institutions and firms. A separate register shall be maintained for receipt of donations, besides membership register.
8. **Audit:** All the membership fees, donations are to be deposited in the bank at central level as well as at state level, except cash amount mentioned as against the office bearers of the Managing Committee for maintenance of office and other connected works, like meetings etc. only active members Constitute General Body and Ordinary members do not hand voting rights but can attend General body meetings if they so desire.
9. **Central Managing Committee:** The central managing committee shall be constituted by the National general body of active members. The central managing committee can have the following office bearer to carry out day to day activities and the work at central office.
- (i) NATIONAL PRESIDENT – 1
 (ii) HONOURARY PRESIDENT & CHIEF ADVISOR – 1
 (iii) WORKING PRESIDENT – 1
 (iv) VICE-PRESIDENTS–36 (each one for a state and union territory)
 (v) NATIONAL GENERAL SECRETARY – 1



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- (vi) NATIONAL JOINT GENERAL SECRETARIES – 4
- (vii) NATIONAL TRESURER – 1
- (viii) NATIONAL JOINT TRESURERS – 4
- (ix) MANAGING COMMITTEE MEMBERS – 36

TOTAL – 85

10. DUTIES/FUNCTIONS OF OFFICE BEARERS:-

1. **NATIONAL PRESIDENT:-** She will be the supreme head of the organization “RASHRIYA NARI SAMAJ”. She will chair all the meetings at Central level. She will only be elected by the active members in the Central General body meeting which constitutes the active members allover India. The National President shall be elected by active members with majority vote either by rating hands or by voting through secret ballot in the central general body meeting of the active members. The quorum for this Central General Body meeting shall be 350 active members. The president after her election, shall nominate remaining entire managing committee members with in one month of her election.
2. **HONOURARY PRESIDENT/CHIEF ADVISOR:-** She shall advise the National President as and when sought for the advises by the President. The National President has discretion that she may or may not act over the advises of the chief advisor.
3. **NATIONAL WORKING PRESIDENT:-** She will assist the National President in all matters and may act according to directions of the National President. She shall chair the Central meetings of the active members. Whenever National President Pre-occupied and absents herself in the meetings, She shall inform the working President of her inability to attend the Central meeting at least 5 days in advance.



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4. **NATIONAL VICE-PRESIDENT:** She shall be appointed as one of the State Administrator by the National President shall allocate a state to each vice-president and she shall inform the activities of the state at least once in a week, to the National President. She shall be in charge of the state's activities and guide the state body in its activities for the betterment of the organization. She shall tour the state concern as and when required and at least once in quarterly.
5. **NATIONAL GENERAL SECRETARY:** She will be responsible for the day to day work of the samaj. She shall execute all the work of organizing meetings of the central unit. She shall set the agenda of the meetings in consultation with the National President. She shall maintain all the records of the activities and do correspondence as required from time to time. She can take assistance of any managing committee members for the up keep of records, correspondence and activities. In case she desires to exist from the organization, she should inform the National President who shall direct her to hand over all the records and correspondence and other files to the managing committee office bearers in preference to National Joint General Secretary or any other managing committee members. She can have cash up to Rs.5000/- (Rupees Five thousand only) with her for the day to day expenditures and hand over the account with vouchers to the national treasurer for maintaining day to day accounts and expenditure. She can have assistance of any managing committee member for the purpose with the permission of National President. In the General body meetings or any other meetings, she shall reply to all questions/queries of the members. She can establish an office with the approval of the managing committee in its meetings. She can allocate distribute jobs to national joint general secretaries.



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6. **NATIONAL JOINT GENERAL SECRETARY:** She shall assist the General Secretary in performing her duties efficiently. She should obey and work with the General Secretary to her satisfaction for the job/work allotted to her. She can draw money from the treasurer with the approval of the National General Secretary.
7. **NATIONAL TRESURER:** She would hold the entire responsibility for the funds deposited in the bank. Whenever National General Secretary requests for the money, she should obtain the voucher for duly signed for the money by the General Secretary and record the expenditures in the books of accounts and also get the expenditure vouchers posted in the accounts books. She can take the assistance of all the Joint Treasurers in maintaining accounts and bank balances. She should devide the work of country wide to all the 4 joint treasurers and supervise all the four joint treasurers work.
8. **NATIONAL JOINT TREASURERS:** They will successfully maintain the allocated job by the National treasurer. They shall be responsible for all the states receipts and deposits in the bank account of their allotted states. They must inform the treasurer the constributions/membership fee/ donations received from the states allotted to them. The National Treasurer is only authorized to draw the money from the bank with the permission of the National President, who will also sign on the cheque or withdrawal form.
9. **BANK ACCOUNT:** The Bank Account shall be opened on the name and style of “RASTRIYA NARI SAMAJ” as Joint account of the President, General Secretary and Treasurer. The account shall be operated with two signatures one either from the National President or from the General Secretary and one from the Treasurer. The Treasurers signatures shall be a must



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and she should inform the president of the drawal, whenever she is drawing money form bank with the joint signature of National General Secretary.

10. **STATE WIDE COMMITTEES:** Every state president can have her own committee of the state and constitute the committee inline with the activities and responsibilities of the officer bearers as mentioned above in the national central managing committee. The President, General Secretary and Treasurer of the State Committees will be soley responsible for the accounts and other activities. The state committees must forward their accounts balance sheets to central committee once in a quarter viz 3 months. The Central accounts shall be audited by the chartered accountants.
11. **REGISTRATION OF THE ORGANIZATION:** The Organization shall be registered on the name and style of “RASHTRIYA NARI SAMAJ” in the Central Head Quarters and also in the states if the states so desire.

MEETINGS & GENERAL BODY MEETINGS:

CENTRAL MANAGING COMMITTEES:

1. General body meeting central – Once in a year
2. Managing Committee Meeting – Once in a quarter. Emergency meetings can be called with 15days notice to the managing committee members.

STATE MANAGING COMMITTEES:

1. General Body Meeting – Once in a year.
2. State managing committee meetings – Once in a month. Emergency managing committee meetings can be called with 15 days notice to the managing committee members.



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DISOLUTION OF THE SAMAJ: The Samaj can be dissolved when the membership falls to below 200 members in central membership and below 25 members in state membership. The assets and bank deposits can be transferred to an organization which is active and have the same aims and objectives.

G.SWAROOPA REDDY
Ph.No.+917013971076
National General Secretary

C.LAKSHMI
Ph.No.+918332936717
National President

ALL OFFICE BEARERS.

Names	Ph.No.	Signature
1) BONAM URMILA, Chief Advisor	+917989438283	
2) P.SUJATHA, Treasurer	+919959088887	
3) D.SHANTA KUMARI, Vice President	+919676571845	
4) KIRAN PRASAD, Chief Legal Advisor	+918019010977	
5) NEENA SINGH, Joint General Secretary	+918247837629	
6) SNEHA REDDY, State President, T.S	+919347222690	